SUBJECT:—Issue of Remittance Transfer Receipts for the amounts due to the Auditor, Mysore Railways, on account of the warrants used by the Police Department.

COMPTROLLER'S OFFICE, BANGALORE.

Circular No. 114—*T. A. D. B., dated* 28*th March* 1928.

To—(1) *The Officer in charge, State Huzur Treasury, Bangalore,* (2) *All District Treasury Officers,* (3) *The Taluk Treasury Officers at Bowringpet, Channapatna, Davangere and Seringapatam,* (4) *All Police Officers, and* (5) *The Auditor, Mysore Railways, Mysore.*

Adverting to Government Order No. P. 5080-140—Police 64-25-2, dated 6th April 1926, prescribing certain rules for regulating the system of issuing Railway Warrants by Police Officers over the Mysore Railways, the following instructions are issued for the guidance of Treasury and Departmental Officers:—

(1) Railway Warrants should be used by all Police Officers below the rank of Inspector when travelling on duty or on transfer and for escorting prisoners, and necessary deduction on the above account should be invariably made in the Travelling Allowance and Contingent Bill respectively. Whenever warrants are not used for such journeys, this fact and the reason therefor should be clearly stated in the bills concerned.

(2) The warrant forms should be clearly stamped showing the name of the District, Taluk and Police Station and the head of classification, *viz.*, whether the charge has to be allocated to Travelling Allowance or to Contingencies and the particular Assistant or District Superintendent of Police to be billed.

(3) The Auditor, Mysore Railways, will prepare every month a bill supported by the Railway Warrants and forward it to the District Superintendent of Police or Assistant Superintendent of Police as the case may be. The controlling officer (whether District Superintendent of Police or Assistant Superintendent of Police) will, after checking the bill with the foils of the warrants received in his office from the Police Officers, attach them to an Abstract Travelling Allowance or Contingent bill as the case may be, and obtain Remittance Transfer Receipts by presenting the bills to the treasury for the full amount claimed by the Auditor, Mysore Railways. Any alteration found necessary in the amount claimed in the Auditor's bill should be communicated to the Auditor, Mysore Railways, for correction being made in subsequent bills.

(4) The Treasury Officers are requested to issue Remittance Transfer Receipts in favour of the Auditor, Mysore Railways, when such bills, with the foils of the warrants attached to them and signed by the District or Assistant Superintendent of Police of the Circle, are presented to the Treasury. The bills may be charged to the list of payments as usual.

(5) A register will be maintained in the following form in the Offices of the District and Assistant Superintendent of Police to check the claims preferred by the Railway Auditor with the foils received from the Police Officers. The amount debitable to Travelling Allowance or Contingencies towards the Railway Warrants used should be intimated to the Taluk Police Offices by the District and Assistant Superintendent of Police for being noted in their Travelling Allowance and Contingent Registers.

S. SHAMANNA,
Comptroller.

REGISTER OF RAILWAY WARRANTS USED.

Name of Taluk	Name and designation of Officer travelling	Month of claim	Warrant No. and Date	Amount	Reference to the serial No. in the list sent by the Railway Auditor	Remittance Transfer Receipt No. and Date	Date of sending Remittance Transfer Receipt to Railway Auditor	Date of receipt of acknowledgment
1	2	3	4	5	6	7	8	9